

## ADVANCED DIPLOMA OF BUSINESS

### COURSE OVERVIEW

The BSB60215 - Advanced Diploma of Business will help you develop the practical skills you need to think of great business strategies and innovative ideas. The course covers a wide range of business functions and organisational development like marketing, advertising, HR planning and finance to take your first step up to the next level.

This qualification reflects the role of individuals with significant expertise in either specialised or broad areas of skills and knowledge who are seeking to further develop expertise across a range of business functions.

The qualification is suited to the needs of individuals who possess significant theoretical business skills and knowledge that they would like to develop in order to create further educational or employment opportunities.



**MELBOURNE (CBD)**



**78 WEEKS**  
(INCLUDING HOLIDAYS)



### ASSESSMENT METHODS AND FACILITIES

This course is delivered face-to-face, through a combination of tutorials and computer lab workshops. Assessment will occur through a variety of methods, including projects incorporating role-plays, case studies and short answer questions

**Equipment includes:** Fully Equipped Computer Labs, Business Software and student PCs, Printed and online Resources. Spacious classrooms, free internet access.

### ENTRY REQUIREMENTS



**18 YEARS OLD**



**YEAR 12 OR EQUIVALANCE**



**IELTS**

**IELTS SCORE OF 5.5**  
WITH NO BAND LESS THAN 5.0



## COURSE STRUCTURE

UNIT	TITLE
BSBWHS521	Ensure a Safe workplace for a work area
BSBLDR601	Lead and Manage Organisational change
BSBHRM614	Contribute to Strategic workforce planning
BSBOPS601	Develop and Implement Business Plans
BSBHRM522	Manage employee and industrial relationships
BSBLDR602	Provide Leadership across the organisation
BSBFIN601	Manage Organisational Finances
BSBCRT611	Apply Critical Thinking for complex problem solving
BSBSUS601	Lead Corporate Social Responsibility
BSBTEC601	Review Organisational Digital Strategy